

DEADLINE DATES

Please use this form as a checklist to be sure you are current with all of the forms that needs to be returned.

If you have any missing forms or require additional information, please do not hesitate to contact AFA office at 706-278-4101 or 800-288-4101 or visit our website at www.Floor-Tek.com.

DEADLINE	TO BE RETURNED
Immediately	Exhibitor Contract
May 1	Early Bird Discount Balances Due
June 5	Seminars & Meetings Form
June 5	Direct Mail Order Form
June 5	Ad Insertion Order Form
June 5	Special Market Activities & Promotions Form
June 12	Source Guide Information Form
June 19	Ad Insertion Artwork
July 1	Marked As Exhibitor (Non-Refundable After Date)
July 24	Booth Sign Form
July 27	Work Authorization Form
July 27	Exhibitor Entrance Badge Form
July 31	Discount Carpet Order Form
August 1	All Balances Due
August 7	Advance Information Form
August 10	Electrical Service Order Form (N.W. GA Trade Ctr.)
August 24	Telephone Order Form (N.W. GA Trade Ctr.)
August 28	Insurance Certification
August 31	Carpet Order Form